

Child Abuse Prevention Services, Inc.

Financial Statements

For the Years Ended
June 30, 2017, 2016, and 2015

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Independent Auditor's Report

To the Board of Directors of
Child Abuse Prevention Services, Inc.
Marshalltown, Iowa

Report on the Financial Statements

We have audited the accompanying financial statements of Child Abuse Prevention Services, Inc., (a nonprofit organization) which comprise the statements of financial position as of June 30, 2017, 2016 and 2015, the related Statements of Activities, Functional Expenses, and Cash Flows for the years then ended and the Notes to Financial Statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Child Abuse Prevention Services Inc. as of June 30, 2017, 2016 and 2015 and the changes in its net assets and its cash flows for the years then ended in accordance with accepted accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated September 22, 2017 on our consideration of Child Abuse Prevention Services, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Child Abuse Prevention Services, Inc.'s internal control over financial reporting and compliance.

ROLAND & DIELEMAN

Handwritten signature of Roland & Dieleman in cursive script.

Certified Public Accountants

September 22, 2017

Child Abuse Prevention Services, Inc.
Statements of Financial Position
June 30, 2017, 2016, and 2015

Assets

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Current Assets:			
Cash and cash equivalents	\$ 142,012	\$ 119,897	\$ 96,420
Certificates of deposit	161,690	159,318	157,009
Accounts receivable	140,187	130,004	104,152
Community foundation investment	<u>21,959</u>	<u>20,224</u>	<u>20,402</u>
Total Current Assets	<u>465,848</u>	<u>429,443</u>	<u>377,983</u>
Noncurrent Assets:			
Equipment (net) - Note 1	<u>207</u>	<u>551</u>	<u>896</u>
Total Noncurrent Assets	<u>207</u>	<u>551</u>	<u>896</u>
Total Assets	\$ <u>466,055</u>	\$ <u>429,994</u>	\$ <u>378,879</u>

Liabilities and Net Assets

Current Liabilities:			
Accounts payable	\$ 13,490	\$ 4,276	\$ 14,583
Wage payable	<u>45,283</u>	<u>36,198</u>	<u>33,831</u>
Total Current Liabilities	<u>58,773</u>	<u>40,474</u>	<u>48,414</u>
Net Assets:			
Unrestricted	<u>407,282</u>	<u>389,520</u>	<u>330,465</u>
Total Liabilities and Net Assets	\$ <u>466,055</u>	\$ <u>429,994</u>	\$ <u>378,879</u>

The accompanying notes are an integral part of the financial statements

Child Abuse Prevention Services, Inc.
Statement of Activities
For the Year Ended June 30, 2017

	<u>Unrestricted</u>
Revenues and Other Support:	
Contributions	
United Way	\$ 82,420
State One Gift	579
Memberships / donations / other	53,461
Interest earned	4,150
Crisis child care	66,364
Sexual abuse prevention	42,104
Building Healthy Families	321,775
Adolescent Pregnancy Prevention Grant	65,433
Crisis Intervention Services	28,587
Stork's Nest	17,095
CPPC	18,500
Migrant Health Services	88,038
DCAT	7,103
Refugee Health Connection	<u>204,099</u>
Increase in Unrestricted Net Assets	<u>999,708</u>
Expenses:	
Program services	876,618
Management	79,229
Fundraising	<u>26,099</u>
Decrease in Unrestricted Net Assets	<u>981,946</u>
Change in Net Assets	17,762
Net Assets at Beginning of Year	<u>389,520</u>
Net Assets at End of Year	<u>\$ 407,282</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.
Statement of Activities
For the Year Ended June 30, 2016

	<u>Unrestricted</u>
Revenues and Other Support:	
Contributions	
United Way	\$ 80,425
State One Gift	382
Memberships / donations / other	57,959
Interest earned	2,170
Crisis child grants	69,086
Sexual abuse prevention	42,547
Building Healthy Families	330,971
Stork's Nest	9,100
CPPC	21,500
Adolescent Pregnancy Prevention Grant	55,049
Crisis Intervention	30,780
DCAT	8,160
Refugee Health Connection	<u>204,348</u>
Increase in Unrestricted Net Assets	<u>912,477</u>
Expenses:	
Program services	757,701
Management	72,699
Fundraising	<u>23,022</u>
Decrease in Unrestricted Net Assets	<u>853,422</u>
Change in Net Assets	59,055
Net Assets at Beginning of Year	<u>330,465</u>
Net Assets at End of Year	<u>\$ 389,520</u>

The accompanying notes are an integral part of the financial statements

Child Abuse Prevention Services, Inc.
Statement of Activities
For the Year Ended June 30, 2015

	<u>Unrestricted</u>
Revenues and Other Support:	
Contributions	
United Way	\$ 77,517
State One Gift	267
Memberships / donations / other	29,080
Interest earned	2,353
Crisis child care	66,549
Sexual abuse prevention	39,648
Building Healthy Families	330,274
Adolescent Pregnancy Prevention Grant	47,166
Crisis Intervention Services	34,852
Stork's Nest	10,000
CPPC	20,000
DEC	1,307
DCAT	8,964
Rual Health Grant	<u>9,594</u>
Increase in Unrestricted Net Assets	<u>677,571</u>
Expenses:	
Program services	603,360
Management	55,701
Fundraising	<u>18,555</u>
Decrease in Unrestricted Net Assets	<u>677,616</u>
Change in Net Assets	(45)
Net Assets at Beginning of Year	<u>330,510</u>
Net Assets at End of Year	<u>\$ 330,465</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.
Statement of Functional Expenses
For the Year Ended June 30, 2017

	<u>Program</u>	<u>Management</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 576,765	\$ 51,844	\$ 19,441	\$ 648,050
Payroll taxes	43,964	3,952	1,482	49,398
Employee benefits	53,971	4,851	1,820	60,642
Contract services	26,551	—	—	26,551
Travel	30,382	200	—	30,582
Office space	30,240	2,880	1,080	34,200
Phone	8,840	795	298	9,933
Postage	416	65	225	706
Printing	9,930	200	500	10,630
Office materials	10,137	1,000	100	11,237
Office equipment repairs	—	1,788	—	1,788
Training	10,107	—	—	10,107
Community awareness	4,857	—	—	4,857
Program materials	52,797	—	—	52,797
Professional fees	3,178	100	—	3,278
Fundraising	—	—	1,153	1,153
Insurance	10,595	10,595	—	21,190
Volunteer recognition	307	—	—	307
Depreciation	—	344	—	344
Tech support	515	515	—	1,030
Staff recognition	1,166	—	—	1,166
Audit	<u>1,900</u>	<u>100</u>	<u>—</u>	<u>2,000</u>
 Total Expenses	 <u>\$ 876,618</u>	 <u>\$ 79,229</u>	 <u>\$ 26,099</u>	 <u>\$ 981,946</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.
Statement of Functional Expenses
For the Year Ended June 30, 2016

	<u>Program</u>	<u>Management</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 500,114	\$ 44,954	\$ 16,858	\$ 561,926
Payroll taxes	37,944	3,411	1,279	42,634
Employee benefits	44,734	4,021	1,508	50,263
Contract services	31,816	—	—	31,816
Travel	23,149	200	—	23,349
Office space	30,240	2,880	1,080	34,200
Phone	8,443	759	284	9,486
Postage	1,333	65	225	1,623
Printing	9,577	200	500	10,277
Office materials	10,885	1,000	100	11,985
Office equipment repairs	—	4,249	—	4,249
Training	3,204	—	—	3,204
Community awareness	5,013	—	—	5,013
Program materials	41,176	—	—	41,176
Audit	1,800	100	—	1,900
Professional fees	—	4,720	—	4,720
Insurance	5,643	5,642	—	11,285
Volunteer recognition	357	—	—	357
Staff recognition	2,120	—	—	2,120
Depreciation	—	345	—	345
Tech support	153	153	—	306
Fundraising	—	—	1,188	1,188
	<u>—</u>	<u>—</u>	<u>1,188</u>	<u>1,188</u>
 Total Expenses	 <u>\$ 757,701</u>	 <u>\$ 72,699</u>	 <u>\$ 23,022</u>	 <u>\$ 853,422</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.
Statement of Functional Expenses
For the Year Ended June 30, 2015

	<u>Program</u>	<u>Management</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 385,252	\$ 34,629	\$ 12,986	\$ 432,867
Payroll taxes	29,036	2,610	979	32,625
Employee benefits	34,342	3,087	1,157	38,586
Contract services	40,464	—	—	40,464
Travel	19,156	200	—	19,356
Office space	28,440	2,880	1,080	32,400
Phone	8,032	722	271	9,025
Postage	1,111	65	225	1,401
Printing	4,657	200	500	5,357
Office materials	4,454	1,000	100	5,554
Office equipment repairs	—	3,560	—	3,560
Training	9,011	—	—	9,011
Community awareness	2,464	—	—	2,464
Client materials	25,206	—	—	25,206
Professional memberships	2,167	100	—	2,267
Fund raising	0	0	1,257	1,257
Insurance	5,450	5,449	—	10,899
Volunteer recognition	847	—	—	847
Staff recognition	921	—	—	921
Depreciation	—	344	—	344
Audit	1,595	100	—	1,695
Tech support	<u>755</u>	<u>755</u>	<u>0</u>	<u>1,510</u>
 Total Expenses	 <u>\$ 603,360</u>	 <u>\$ 55,701</u>	 <u>\$ 18,555</u>	 <u>\$ 677,616</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.
Statements of Cash Flow
For the Years ended June 30, 2017, 2016, and 2015

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Cash Flows from Operating Activities			
Change in Net Assets	\$ 17,762	\$ 59,055	\$ (45)
Adjustments to reconcile change in net assets to net cash provided by or (used in) operating activities:			
Depreciation	344	345	344
Decrease (Increase) in operating assets			
Certificates of deposit	(2,372)	(2,309)	8,130
Accounts receivable	(10,183)	(25,852)	(23,604)
Payables	<u>18,299</u>	<u>(7,940)</u>	<u>16,608</u>
Net Cash (Used In) or Provided by Operating Activities	<u>23,850</u>	<u>23,299</u>	<u>1,433</u>
Cash Flow From Investing Activities			
Purchase or (sale) of Investment	(<u>1,735</u>)	<u>178</u>	(<u>20,402</u>)
Net Cash Provided by or (Used in) Investing Activities	(<u>1,735</u>)	<u>178</u>	(<u>20,402</u>)
Increase or (Decrease) in Cash	22,115	23,477	(18,969)
Cash and Cash Equivalents Beginning of Year	<u>119,897</u>	<u>96,420</u>	<u>115,389</u>
Cash and Cash Equivalents End of Year	\$ <u>142,012</u>	\$ <u>119,897</u>	\$ <u>96,420</u>

Cash consists of cash on hand, a checking account, and money market savings.

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.
Notes to the Financial Statements
June 30, 2017, 2016, and 2015

Note 1: Organization and Significant Accounting Policies

Organization

Child Abuse Prevention Services, Inc. is organized to alleviate the conditions which contribute to child abuse through prevention programming, community awareness, education and information, and referral services. The organization is exempt from Federal income taxes under Section 501 (c)(3) of the Internal Revenue Code.

Programs and Services

Building Healthy Families - Parents as Teachers: early childhood home visitation program that provides parent education, family support and serves as a link to other community agencies. (Marshall County)

Building Healthy Families - School Readiness: provides educational services to migrant children and their families through home, school and community-based services. (Marshalltown Community Schools)

Refugee Health Connections: provides refugee families with parent education, family support and access to health care services. (Marshall County)

Migrant Family Services - early childhood home visitation program that provides crisis intervention, parent education and family support to migrant families. (Marshall County)

The Nest: incentive-based program that provides access to needed baby items. (Marshall County)

Crisis Child Care: provides short-term childcare for children whose families are experiencing a crisis or emergency situation. (Marshall and Hardin Counties)

Respite Child Care: provides short-term childcare for children whose families are experiencing issues related to mental health, substance abuse, or domestic violence. (Marshall and Hardin Counties)

Crisis Intervention Program: provides an integrated response for prevention of out-of-home placements and formal system involvement. (Marshall and Hardin Counties)

Care for Kids: health-based sexual abuse prevention program for children preschool through 2nd grade. (Marshall, Hardin and Tama Counties)

iMatter Elementary: health-based sexual abuse prevention program for children in 3rd and 4th grades. (Marshall, Hardin and Tama Counties)

Stewards of Children: education program that teaches adults how to prevent, recognize and react responsibly to child sexual abuse. (Marshall, Hardin and Tama Counties)

Draw the Line/Respect the Line: abstinence-based adolescent pregnancy prevention program for 6th - 8th graders. (Marshall and Hardin Counties)

FLASH (Family Life and Sexual Health): abstinence-based program that is designed to prevent teen pregnancy, STDs, and sexual violence. (Marshall and Hardin Counties)

Information and Referral Services: providing linkages to other community based services.

Education and Community Awareness on child abuse and its prevention.

Community Leadership

Marshall and Hardin County Community Partnership for Protecting Children (CPPC) - Coordinator

Marshall and Hardin County CARE Teams - Coordinator

Marshall and Hardin County Team APP (Adolescent Pregnancy Prevention) Coalition - Coordinator

Marshall and Hardin Clinical Consultation Team (CCT) - Coordinator

Marshall County Diversion Program - Coordinator

Marshall County Drug Endangered Children (DEC) Alliance - Coordinator

Marshall County Child Abuse Mandatory Reporter Training Team - Coordinator

Significant Accounting Policies

Basis of Accounting

The organization has adopted the accrual method of accounting. The accrual method recognizes income when earned and not when received and recognizes expenses when incurred and not when paid.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

The organization has not made a provision for uncollectible accounts receivable as it considers all receivables to be collectible.

The equipment is recorded at cost and is depreciated using the straight line method. Useful lives are 5-10 years. Equipment purchased for under \$5,000 is expensed by the organization.

<u>Year Ended</u>	<u>Cost</u>	<u>Depreciation Expense</u>	<u>Accumulated Depreciation</u>
June 30, 2015	\$ 88,150	\$ 344	\$ 87,254
June 30, 2016	\$ 88,150	\$ 345	\$ 87,599
June 30, 2017	\$ 88,150	\$ 344	\$ 87,943

Financial Statement Presentation

The organization has adopted Statement of Financial Accounting Standards (SFAS) No. 117, *Financial Statements of Not-for-Profit Organizations*. Under SFAS No. 117, the organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the organization is required to present a statement of cash flows. As permitted by the statement, the organization has discontinued its use of fund accounting.

Contributions

The organization has also adopted SFAS No. 116, *Accounting for Contributions Received and Contributions Made*. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted net assets depending on the existence or nature of any donor restrictions.

Note 2: Rental Space

The organization leases office space for its operations. The lease has payments of \$2,850 per month from July 1, 2017 to June 30, 2018 with three year renewal options at that time. For year ended June 30, 2017, the rent is \$34,200.

Future rent payments are as follows:

Year ended: June 30, 2018	\$ 34,200
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Note 3: Retirement Plan

The employees of the organization may contribute up to \$10,500 per year of their own salary to a retirement plan. The organization will match up to 3% of gross salary. The organization's expense for year ended June 30, 2017 was \$17,618.

Note 4: Concentration of Credit Risk

The organization maintains cash balances at financial institutions located in Central Iowa. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. At June 30, 2017, the organization had no uninsured cash balances.

Note 5: Evaluation of Subsequent Events

The organization has evaluated subsequent events through September 22, 2017, the date which the financial statements were available to be issued.

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Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Directors of
Child Abuse Prevention Services, Inc.

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of Child Abuse Prevention Services, Inc., Marshalltown, Iowa, (a nonprofit organization), which comprise the statements of financial position as of June 30, 2017, 2016, and 2015, and the related statements of activities, functional expenses, and cash flows for the years ended June 30, 2017, 2016, and 2015, and the related Notes to the Financial Statements, and have issued our report thereon dated September 22, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Child Abuse Prevention Services, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Child Abuse Prevention Services, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Child Abuse Prevention Services, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the Organization's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Child Abuse Prevention Services, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Child Abuse Prevention Services, Inc., during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

ROLAND & DIELEMAN

A handwritten signature in cursive script that reads "Roland & Dieleman".

Certified Public Accountants

September 22, 2017

