

**Child Abuse Prevention Services, Inc.**

**Financial Statements**

**For the Years Ended**  
**June 30, 2019, 2018, and 2017**

**ROLAND & DIELEMAN**  
**CERTIFIED PUBLIC ACCOUNTANTS**



## Contents

	<u>Page</u>
Independent Auditor's Report	1-2
Statements of Financial Position	3
Statement of Activities - June 30, 2019	4
Statement of Activities - June 30, 2018	5
Statement of Activities - June 30, 2017	6
Statement of Functional Expenses - June 30, 2019	7
Statement of Functional Expenses - June 30, 2018	8
Statement of Functional Expenses - June 30, 2017	9
Statements of Cash Flow	10
Notes to the Financial Statements	11-13
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on An Audit of Financial Statements Performed in Accordance with Government Auditing Standards	14-15

**ROLAND & DIELEMAN**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
808 4th Avenue • P.O. Box 107  
Grinnell, IA 50112

Telephone:  
Grinnell - 641-236-6558  
Tama - 641-484-5622  
Sully - 641-594-4286  
FAX - 641-236-7237  
randdcpa@iowatelecom.net

Roger D. Roland  
Edwin L. Dieleman  
Royal R. Roland

Independent Auditor's Report

To the Board of Directors of  
Child Abuse Prevention Services, Inc.  
Marshalltown, Iowa

Report on the Financial Statements

We have audited the accompanying financial statements of Child Abuse Prevention Services, Inc., (a nonprofit organization) which comprise the statements of financial position as of June 30, 2019, 2018 and 2017, the related Statements of Activities, Functional Expenses, and Cash Flows for the years then ended and the Notes to Financial Statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Child Abuse Prevention Services Inc. as of June 30, 2019, 2018 and 2017 and the changes in its net assets and its cash flows for the years then ended in accordance with accepted accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated August 28, 2019 on our consideration of Child Abuse Prevention Services, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Child Abuse Prevention Services, Inc.'s internal control over financial reporting and compliance.

ROLAND & DIELEMAN  
Grinnell, Iowa



Certified Public Accountants

August 28, 2019

Child Abuse Prevention Services, Inc.  
Statements of Financial Position  
June 30, 2019, 2018, and 2017

Assets

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Current Assets:			
Cash and cash equivalents	\$ 196,791	\$ 152,748	\$ 142,012
Certificates of deposit	167,091	164,230	161,690
Accounts receivable	114,187	157,236	140,187
Community foundation investment	<u>24,086</u>	<u>23,466</u>	<u>21,959</u>
Total Current Assets	<u>502,155</u>	<u>497,680</u>	<u>465,848</u>
Noncurrent Assets:			
Equipment (net) - Note 1	<u>0</u>	<u>0</u>	<u>207</u>
Total Noncurrent Assets	<u>0</u>	<u>0</u>	<u>207</u>
Total Assets	<u>\$ 502,155</u>	<u>\$ 497,680</u>	<u>\$ 466,055</u>

Liabilities and Net Assets

Current Liabilities:			
Accounts payable	\$ 2,640	\$ 21,078	\$ 13,490
Wage payable	<u>25,201</u>	<u>26,233</u>	<u>45,283</u>
Total Current Liabilities	<u>27,841</u>	<u>47,311</u>	<u>58,773</u>
Net Assets:			
Without Donor Restrictions	<u>474,314</u>	<u>450,369</u>	<u>407,282</u>
Total Liabilities and Net Assets	<u>\$ 502,155</u>	<u>\$ 497,680</u>	<u>\$ 466,055</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.  
Statement of Activities  
For the Year Ended June 30, 2019

	<u>Unrestricted</u>
Changes in Net Assets Without Donor Restrictions	
Revenues & Gains	
Contributions	
United Way	\$ 85,946
State One Gift	233
Memberships / donations / other	68,583
Interest earned	3,647
Crisis child care	63,525
Sexual abuse prevention	20,164
Building Healthy Families	325,696
Stork's Nest	8,325
Adolescent Pregnancy Prevention Grant	68,731
Crisis Intervention	29,842
DCAT	5,189
Refugee Health Connection	28,357
Migrant Health Services	<u>138,688</u>
Total Revenues & Gains Without Donor Restrictions	<u>846,926</u>
Expenses:	
Program services	729,184
Management	68,002
Fundraising	<u>25,795</u>
Total Expenses and Losses	<u>822,981</u>
Increase in Net Assets Without Donor Restrictions	23,945
Net Assets at Beginning of Year	<u>450,369</u>
Net Assets at End of Year	<u>\$ 474,314</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.  
Statement of Activities  
For the Year Ended June 30, 2018

	<u>Unrestricted</u>
Revenues and Other Support:	
Contributions	
United Way	\$ 91,836
State One Gift	397
Memberships / donations / other	41,657
Interest earned	4,117
Crisis child care	64,213
Sexual abuse prevention	41,398
Building Healthy Families	322,254
Adolescent Pregnancy Prevention Grant	66,928
Crisis Intervention Services	24,166
Stork's Nest	11,330
CPPC	19,625
Migrant Health Services	134,306
DCAT	2,500
Refugee Health Connection	<u>180,386</u>
Increase in Unrestricted Net Assets	<u>1,005,113</u>
Expenses:	
Program services	855,054
Management	80,844
Fundraising	<u>26,128</u>
Decrease in Unrestricted Net Assets	<u>962,026</u>
Change in Net Assets	43,087
Net Assets at Beginning of Year	<u>407,282</u>
Net Assets at End of Year	<u>\$ 450,369</u>

The accompanying notes are an integral part of the financial statements.



Child Abuse Prevention Services, Inc.  
Statement of Functional Expenses  
For the Year Ended June 30, 2019

	<u>Program</u>	<u>Management</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 494,138	\$ 44,417	\$ 16,656	\$ 555,211
Payroll taxes	39,940	3,195	1,741	44,876
Employee benefits	49,925	3,994	2,177	56,096
Contract services	18,579	—	—	18,579
Travel	18,982	200	—	19,182
Office space	31,640	2,531	1,379	35,550
Phone	8,685	695	378	9,758
Postage	492	65	225	782
Printing	10,832	200	500	11,532
Office materials	4,079	1,000	100	5,179
Office equipment repairs	—	420	—	420
Training	7,327	—	—	7,327
Community awareness	945	—	—	945
Program materials	30,052	—	—	30,052
Audit	1,150	1,150	—	2,300
Professional fees	1,955	100	—	2,055
Insurance	9,124	9,125	—	18,249
Volunteer recognition	481	—	—	481
Staff recognition	858	100	—	958
Tech support	—	810	—	810
Fund raising	—	—	2,639	2,639
	<u>\$ 729,184</u>	<u>\$ 68,002</u>	<u>\$ 25,795</u>	<u>\$ 822,981</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.  
Statement of Functional Expenses  
For the Year Ended June 30, 2018

	<u>Program</u>	<u>Management</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 571,718	\$ 51,390	\$ 19,272	\$ 642,380
Payroll taxes	46,479	4,178	1,567	52,224
Employee benefits	57,818	5,197	1,949	64,964
Contract services	30,208	—	—	30,208
Travel	26,950	200	—	27,150
Office space	30,240	2,880	1,080	34,200
Phone	8,134	731	274	9,139
Postage	424	65	225	714
Printing	10,031	200	500	10,731
Office materials	5,921	1,000	100	7,021
Office equipment	—	1,470	—	1,470
Training	2,178	—	—	2,178
Community awareness	5,212	—	—	5,212
Program materials	42,879	—	—	42,879
Professional fees	2,825	100	—	2,925
Fund raising	—	—	1,161	1,161
Insurance	11,304	11,304	—	22,608
Volunteer recognition	156	—	—	156
Depreciation	207	—	—	207
Tech support	—	979	—	979
Staff recognition	1,320	100	—	1,420
Audit	<u>1,050</u>	<u>1,050</u>	<u>—</u>	<u>2,100</u>
 Total Expenses	 <u>\$ 855,054</u>	 <u>\$ 80,844</u>	 <u>\$ 26,128</u>	 <u>\$ 962,026</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.  
Statement of Functional Expenses  
For the Year Ended June 30, 2017

	<u>Program</u>	<u>Management</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 576,765	\$ 51,844	\$ 19,441	\$ 648,050
Payroll taxes	43,964	3,952	1,482	49,398
Employee benefits	53,971	4,851	1,820	60,642
Contract services	26,551	—	—	26,551
Travel	30,382	200	—	30,582
Office space	30,240	2,880	1,080	34,200
Phone	8,840	795	298	9,933
Postage	416	65	225	706
Printing	9,930	200	500	10,630
Office materials	10,137	1,000	100	11,237
Office equipment repairs	—	1,788	—	1,788
Training	10,107	—	—	10,107
Community awareness	4,857	—	—	4,857
Program materials	52,797	—	—	52,797
Professional fees	3,178	100	—	3,278
Fund raising	—	—	1,153	1,153
Insurance	10,595	10,595	—	21,190
Volunteer recognition	307	—	—	307
Depreciation	—	344	—	344
Tech support	515	515	—	1,030
Staff recognition	1,166	—	—	1,166
Audit	<u>1,900</u>	<u>100</u>	<u>—</u>	<u>2,000</u>
Total Expenses	<u>\$ 876,618</u>	<u>\$ 79,229</u>	<u>\$ 26,099</u>	<u>\$ 981,946</u>

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.  
Statements of Cash Flow  
For the Years ended June 30, 2019, 2018, and 2017

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Cash Flows from Operating Activities			
Change in Net Assets			
Without Donor Restrictions	\$ 23,945	\$ 43,087	\$ 17,762
Adjustments to reconcile change in net assets to net cash provided by or (used in) operating activities:			
Depreciation	0	207	344
Decrease (Increase) in operating assets			
Certificates of deposit	( 2,861)	( 2,540)	( 2,372)
Accounts receivable	43,049	( 17,049)	( 10,183)
Payables	( 19,470)	( 11,462)	18,299
Net Cash Provided by Operating Activities	<u>44,663</u>	<u>12,243</u>	<u>23,850</u>
Cash Flow From Investing Activities			
Purchase or (sale) of Investment	( 620)	( 1,507)	( 1,735)
Net Cash (Used in) Investing Activities	( 620)	( 1,507)	( 1,735)
Increase in Cash	44,043	10,736	22,115
Cash and Cash Equivalents Beginning of Year	<u>152,748</u>	<u>142,012</u>	<u>119,897</u>
Cash and Cash Equivalents End of Year	<u>\$ 196,791</u>	<u>\$ 152,748</u>	<u>\$ 142,012</u>

Cash consists of cash on hand, a checking account, and money market savings.

The accompanying notes are an integral part of the financial statements.

Child Abuse Prevention Services, Inc.  
Notes to the Financial Statements  
June 30, 2019, 2018, and 2017

Note 1: Organization and Significant Accounting Policies

Organization

Child Abuse Prevention Services, Inc. is organized to alleviate the conditions which contribute to child abuse through prevention programming, community awareness, education and information, and referral services. The organization is exempt from Federal income taxes under Section 501 (c)(3) of the Internal Revenue Code.

Programs and Services

Building Healthy Families - Parents as Teachers: early childhood home visitation program that provides parent education, family support and serves as a link to other community agencies. (Marshall County)

Building Healthy Families - School Readiness: provides educational services to migrant children and their families through home, school and community-based services. (Marshalltown Community Schools)

Refugee Health Connections: provides refugee families with parent education, family support and access to health care services. (Marshall County)

Migrant Family Services - early childhood home visitation program that provides crisis intervention, parent education and family support to migrant families. (Marshall County)

The Nest: incentive-based program that provides access to needed baby items. (Marshall County)

Crisis Child Care: provides short-term childcare for children whose families are experiencing a crisis or emergency situation. (Marshall and Hardin Counties)

Crisis Intervention Program: provides an integrated response for prevention of out-of-home placements and formal system involvement. (Marshall and Hardin Counties)

Care for Kids: health-based sexual abuse prevention program for children preschool through 2<sup>nd</sup> grade. (Marshall and Tama Counties)

iMatter Elementary: health-based sexual abuse prevention program for children in 3<sup>rd</sup> and 4<sup>th</sup> grades. (Marshall and Tama Counties)

Stewards of Children: education program that teaches adults how to prevent, recognize and react responsibly to child sexual abuse. (Marshall and Tama Counties)

Draw the Line/Respect the Line: abstinence-based adolescent pregnancy prevention program for 6<sup>th</sup> - 8<sup>th</sup> graders. (Marshall and Hardin Counties)

FLASH (Family Life and Sexual Health): abstinence-based program that is designed to prevent teen pregnancy, STDs, and sexual violence. (Marshall and Hardin Counties)

Information and Referral Services: providing linkages to other community based services.

Education and Community Awareness on child abuse and its prevention.

Community Leadership

Marshall and Hardin County Team APP (Adolescent Pregnancy Prevention) Coalition - Coordinator

Marshall County Drug Endangered Children (DEC) Alliance - Coordinator

Marshall County Child Abuse Mandatory Reporter Training Team - Coordinator

Marshall County Long Term Family Recovery Finance Subcommittee Co-Chair

Significant Accounting Policies

Basis of Accounting

The organization has adopted the accrual method of accounting. The accrual method recognizes income when earned and not when received and recognizes expenses when incurred and not when paid.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

The organization has not made a provision for uncollectible accounts receivable as it considers all receivables to be collectible.

The equipment is recorded at cost and is depreciated using the straight line method. Useful lives are 5-10 years. Equipment purchased for under \$5,000 is expensed by the organization.

<u>Year Ended</u>	<u>Cost</u>	<u>Depreciation Expense</u>	<u>Accumulated Depreciation</u>
June 30, 2017	\$ 88,150	\$ 344	\$ 87,943
June 30, 2018	\$ 88,150	\$ 207	\$ 88,150
June 30, 2019	\$ 88,150	\$ 0	\$ 88,150

## Financial Statement Presentation

The organization has adopted Statement of Financial Accounting Standards ASU 2016-14. Under ASU 2016-14, the organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets with donor restrictions, and net assets without donor restrictions. In addition, the organization is required to present a statement of cash flows. As permitted by the statement, the organization has discontinued its use of fund accounting.

## Contributions

The organization has also adopted SFAS No. 116, *Accounting for Contributions Received and Contributions Made*. Contributions received are recorded as net assets with donor restrictions, or net assets without donor restrictions depending on the existence or nature of any donor restrictions.

### Note 2: Rental Space

The organization leases office space for its operations. The lease has payments of \$3,000 per month. The lease is on a month by month basis as of June 30, 2019. For year ended June 30, 2019, the rent paid was \$35,550.

Future rent payments are as follows:

\$3,000 per month

### Note 3: Retirement Plan

The employees of the organization may contribute up to \$10,500 per year of their own salary to a retirement plan. The organization will match up to 3% of gross salary. The organization's expense for year ended June 30, 2019 was \$14,341.

### Note 4: Concentration of Credit Risk

The organization maintains cash balances at financial institutions located in Central Iowa. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. At June 30, 2019, the organization had no uninsured cash balances.

### Note 5: Evaluation of Subsequent Events

The organization has evaluated subsequent events through August 28, 2019, the date which the financial statements were available to be issued. The organization has entered into an agreement dated July 19, 2019 for the purchase of real estate to be used for the operation. The purchase price is \$200,000.

**ROLAND & DIELEMAN**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
808 4th Avenue • P.O. Box 107  
Grinnell, IA 50112

Roger D. Roland  
Edwin L. Dieleman  
Royal R. Roland

Telephone:  
Grinnell - 641-236-6558  
Tama - 641-484-5622  
Sully - 641-594-4286  
FAX - 641-236-7237  
randdcpa@iowatelecom.net

Independent Auditor's Report on Internal Control  
over Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed in Accordance with  
Government Auditing Standards

To the Board of Directors of  
Child Abuse Prevention Services, Inc.

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of Child Abuse Prevention Services, Inc., Marshalltown, Iowa, (a nonprofit organization), which comprise the statements of financial position as of June 30, 2019, 2018, and 2017, and the related statements of activities, functional expenses, and cash flows for the years ended June 30, 2019, 2018, and 2017, and the related Notes to the Financial Statements, and have issued our report thereon dated August 28, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Child Abuse Prevention Services, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Child Abuse Prevention Services, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Child Abuse Prevention Services, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the Organization's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



### Compliance and Other Matters


As part of obtaining reasonable assurance about whether Child Abuse Prevention Services, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Child Abuse Prevention Services, Inc., during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

ROLAND & DIELEMAN  
Grinnell, Iowa



Certified Public Accountants

August 28, 2019